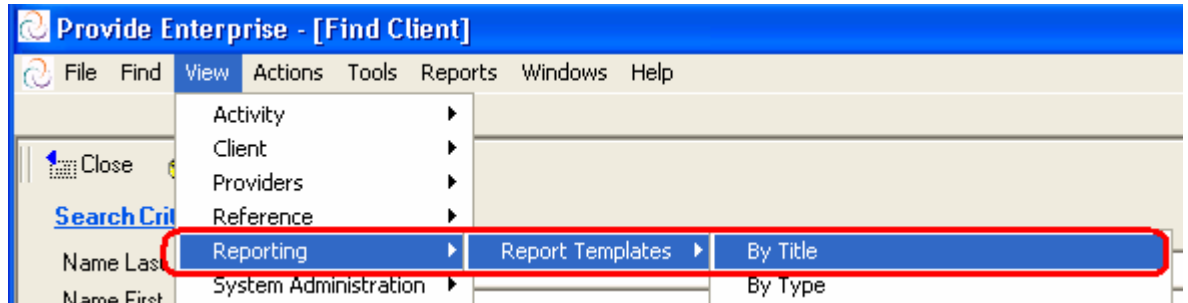
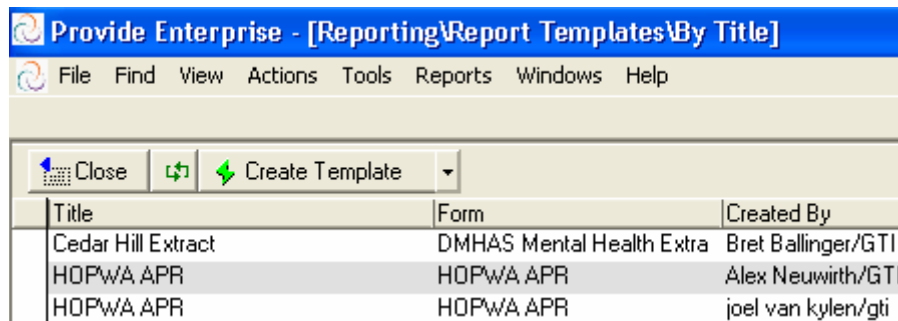



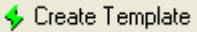
To create a new Ryan White Program Data Report Template, follow the steps below:

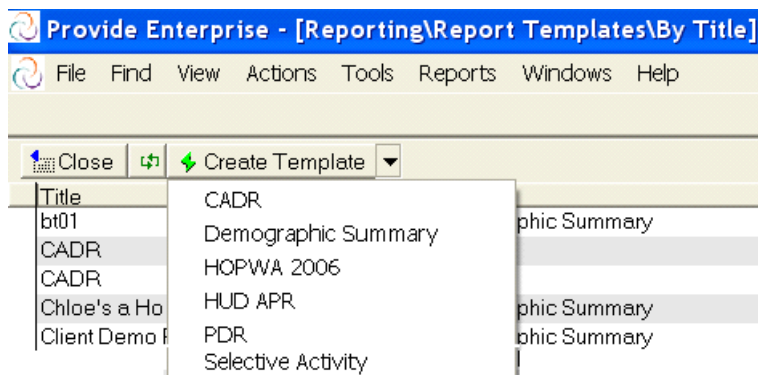
- From within Provide® Enterprise open one of the Reporting Views, using the navigation from the Windows Toolbar (*View – Reporting – Report Template...*), similar to that seen in the figure below:



- A view, similar to that seen below, will open on your screen:



- Click on the  portion of the  button. The button will expand to show you the available Report Templates that can be created, similar to that seen in the figure below:



- Single click on “PDR” and the report object will open on your screen, similar to that in the figure below:

Settings Tab

Close REC Run

PDR

Settings Data Sources Section 1 Section 3 Section 4 Section 5 Section 6 Section 7

Title

Provider(s)

Specific Payee Provider?

Report Output Option

Report Object

Start Date

End Date

Base Federal Poverty Line for Annual Household Income

Additional Income Per Person for Federal Poverty Line

PDR

No

Report

PDR

NOTE: The only fields that must be filled out in order for the Program Data Report to run are those on the “Settings” Tab and those on the “Data Sources” Tab (Which default based on the View Name Suggestions from GTI).

- Fill out the fields as appropriate:
 - **Title.** Enter a descriptive title to make finding your stored template easier.
 - **Provider(s).** Select one or more Organizations that the report is to be run for.
 - **Specific Payee Provider.** If you set this field to “Yes”, the Payee Provider field will appear as shown above. This flag is used if you are trying to run a PDR report on a Provider that does not use Provide® to track their services but you have tracked all of their services via Service Provided records and noted the Payee Provider in the Vendor field of them.
 - **Payee Provider.** (only visible if specific Payee Provider is “Yes”) Use the button to select the specific Payee Provider that you are running the Ryan White Care Act Report for.
 - **Report Output Option.** There are three output options. If you select “Report”, the Ryan White Program Data Report will be produced, If you select “Client Level Output” an output file will be generated that lists each client counted on the report. Additionally, if you select “Client Level and Report”, both the Program Data Report and the output file will be generated.
 - **Export File.** This field only appears if something other than “Report” is selected above. It specifies the name and location of the file that is produced.
 - **Reporting Period Start and End Date.** These two fields set the date range from which the activity records selected for the report are pulled from.

- **Base Federal Poverty Line for Annual Household Income.** Enter the base federal poverty line for annual household income.
- **Additional Income Per Person for Federal Poverty Line.** Enter the additional income per additional household member for annual household income.

Data Sources Tab

Close | Run

PDR

Settings | **Data Sources** | Section 1 | Section 3 | Section 4 | Section 5 | Section 6 | Section 7

Clients	vwPDR_Clients
Client Status	vwPDR_Client_Status
HIV	vwPDR_HIV
Services	vwPDR_Services
HIV Counseling	vwPDR_Counseling
HIV Antibody Tests	vwPDR_HIVAntibodyTests
PPD Tests	vwPDR_PPDTests
TB Treatments	vwPDR_TBTreatments
Screenings	vwPDR_Screenings
Treatments	vwPDR_Treatments
AIDS Diagnosis	vwPDR_AIDSDiagnosis
Pregnancies	vwPDR_Pregnancies
Children	vwPDR_Children
EIS External Referral	vwPDR_EISExternalReferral

- Enter the SQL Views that your PDR will use. NOTE: All of the fields on this tab default to the view names recommended by GTI.

NOTE: The following Sections (Section 1, 3, 4, 5, 6, and 7) contain data elements that are pushed directly to the report object and have no affect on the actual report. Therefore, they are not needed to run the report, unless you plan on printing out the report and sending it to your funder(s) as is.

Section 1 Tab

Close REC Run

PDR

Settings | Data Sources | **Section 1** | Section 3 | Section 4 | Section 5 | Section 6 | Section 7

Provider Name

Source(s) of Ryan White CARE Act funding
Check all that apply

☐ Part A
☐ Part B
☐ Part C
☐ Part D

Provider Address

Street

City

State

ZIP+4 Code -

Taxpayer ID#: -

Contact Information

Name

Title

Phone () -

Fax () -

E-Mail

Person completing this form

Name

Phone () -

E-Mail

Reporting Scope

01 = ALL clients receiving a service ELIGIBLE for Part A, B, C, or D funding


02 = ONLY Clients receiving a Part A, B, C, or D FUNDED source

Provider Type

Select

Did you receive funding under Section 330 of Public Health Services Act during this report

Section 3 Tab

Close  Run


PDR

Settings | Data Sources | Section 1 | **Section 3** | Section 4 | Section 5 | Section 6 | Section 7

Service Categories Offered

- ☐ 01 Outpatient Ambulatory Medical Care
- ☐ 02 AIDS Pharmaceutical Assistance
- ☐ 03 Oral Health Care
- ☐ 04 Early Intervention Services
- ☐ 05 Health Insurance Premium & Cost Sharing Assistance
- ☐ 06 Home Health Care
- ☐ 07 Home and Community-based Health Services
- ☐ 08 Hospice Services
- ☐ 09 Mental Health Services
- ☐ 10 Medical Nutrition Therapy
- ☐ 11 Medical Case Management
- ☐ 12 Substance Abuse Services - Outpatient
- ☐ 13 Case Management Non-medical
- ☐ 14 Child Care Services
- ☐ 15 Pediatric Development Assessment Early Intervention Services
- ☐ 16 Emergency Financial Services
- ☐ 17 Food Bank Home-Delivered Meals
- ☐ 18 Health Education Risk Reduction
- ☐ 19 Housing Services

Section 4 Tab

Close  Run

PDR

Settings | Data Sources | Section 1 | Section 3 | **Section 4** | Section 5 | Section 6 | Section 7




HIV Counseling and Testing

Was HIV counseling and testing provided as part of your program during the reporting period?

Were Ryan White CARE Act funds use to support HIV counseling and testing services during the reporting period?

Did your program offer partner notification services during this reporting period?

Section 5 Tab

 Close  |  Run

PDR

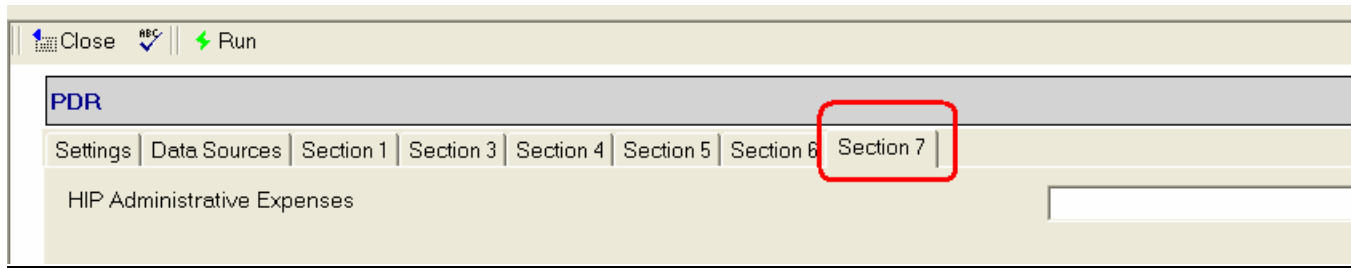
Settings | Data Sources | Section 1 | Section 3 | Section 4 | **Section 5** | Section 6 | Section 7 |

What type of Quality Management program did your agency use to access services?

Section 6 Tab

Close		ABC	Run				
PDR							
Settings	Data Sources	Section 1	Section 3	Section 4	Section 5	Section 6	Section 7
Total Cost of providing service:							
Primary Care							
Other Program							
Part C Grant Funds Expended:							
Primary Care							
Other Care							
Pharmaceuticals							
Direct collections from clients:							
Primary Care							
Other Care							
Reimbursements received from third party payer:							
Primary Care							
Other Care							
All other sources of income:							
Primary Care							
Other Program							
Number of sites where services were available through your Early Intervention Services (EIS) program during this reporting period?		1					
Primary health care services available to HIV+ clients							
Ambulatory/outpatient medical care							
Dermatology							
Pharmaceuticals							
Gastroenterology							
Medical Case Management							
Nutrition Counseling							
Mental Health Services							
Neurology							
OB GYN							
Otorhinolaryngology							

Section 7 Tab



The “Section 1” through “Section 7” tabs are simply filled in with information that is passed to the Ryan White CARE Act Report. They have no impact on the processing of the report.

Prepared by:

Keith Gray
Groupware Technologies, Inc.